

GALWAY SCHOOL BOARD OF EDUCATION
Reorganizational Meeting/Regular Meeting

TUESDAY, JULY 9, 2013
(Previously planned for July 11th)
6:30 P.M.

AGENDA

- 1. MEETING CALLED TO ORDER BY DISTRICT CLERK**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ADDITIONS/REVISIONS TO THE AGENDA**
- 4. PUBLIC COMMENT ON AGENDA ITEMS**
- 5. ADMINISTRATION/CERTIFICATION OF OATH OF OFFICE TO BOARD MEMBERS**
Board of Education signs Oaths of Office and submits them to the District Clerk.
- 6. BOARD PRESIDENT ELECTION**
 - a. Nominations taken for Board President
 - b. Board to vote for President
 - c. Elected President assumes position and conducts balance of the meeting.
- 7. BOARD VICE-PRESIDENT ELECTION**
 - a. Nominations taken for Board Vice-President
 - b. Board to vote for Vice-President
 - c. Elected Vice-President assumes position.
- 8. APPOINTMENTS**

Attendance Officers	Cindy Colby, Carol Sniezyk	
Deputy Tax Collector	Ballston Spa National Bank	
Purchasing Agent	Tim Hilker	
Records Access Officer	Linda Casatelli	
Records Management Officer	Linda Casatelli	
Title IX Section 504 Compliance Officer	Linda Jackowski	
District Treasurer	Tiffany Armitage	
Deputy Treasurer	Barbara Sleight	
School Physician	TBD	
School Attorney	Whiteman Osterman & Hanna LLP	
External Auditor	West & Co.	
Data System Administrator	Edward Pirrone	
Chief Information Officer	Lisa Marcellus-BOCES	
Dignity for All Students Act Compliance Officer	Linda Jackowski, Brita Donovan	
Student Activity Accts. Deputy Treasurer	Linda Casatelli	
Student Activity Accts. Treasurer	Barbara Agresta	\$1,200
Asbestos Designee	Michael Sherman	\$1,000
Water Treatment Analyst	Michael Sherman	\$1,000
Claims Auditor	Barbara Pawlowski	\$21.00/hour
District Clerk		\$2,000
Tax Collector	Tracy Killeen	\$4,000
Water Operator & Responsible Charge	Joseph Whalen	\$50/hour

Medicaid Billing Clerk	Barbara Agresta	\$3,000
Custodian of Voting Machines	Beth Ruman	\$150
Chief Inspector/Co-Chairperson Elections	Barbara Sleight	\$8.00/hour
Chief Inspector/Co-Chairperson Elections	Ruth Gerardi	\$8.00/hour
Board of Registration – School Elections	Ruth Gerardi	\$8.00/hour
Board of Registration – School Elections	Janet VanRijsewijk	\$8.00/hour
Board of Registration – School Elections	Doris Tretiak	\$8.00/hour
Board of Registration – School Elections	Barbara Sleight	\$8.00/hour

9. DESIGNATION OF THE FOLLOWING:

- School Insurance Agent – Bruce Rowledge
- Official Newspaper – Daily Gazette
- Official Bank Depository – Ballston Spa Nat'l Bank, Chase Manhattan Bank, NBT Bank, CLASS
- Board Work Sessions to be held on the 2nd Thursday of each Month at 6:30 P.M.
 Official Board Meetings to be held on the 4th Thursday of each month at 6:30 P.M. with the following exceptions:

November Meeting	November 21 th instead of the 28 th
December Meeting	December 19 th instead of the 26 th
May Meeting	May 15 th instead of May 22 nd
Reorganizational/Regular Meeting	July 10, 2014
- **Committee memberships for 2013-14:**
 - Committee of Special Education Full Committee
 - Chairperson/Administrator – Linda Jackowski
 - Alternate Chairperson – Andrew Huszar
 - Psychologist – Andrew Huszar
 - Physician – TBD
 - Classroom Teacher of Child Being Reviewed
 - Special Education Teacher of child Being Reviewed or as Assigned
 - Parent Representative – Mary Bramer
 - Parent of Child Being Reviewed
 - Others as Deemed Appropriate
 - Committee on Special Education – Subcommittee
 - Chairperson – Linda Jackowski
 - Alternate Chairpersons – Andrew Huszar, Shannon Britten
 - Classroom Teacher of Child Being Reviewed
 - Parent of Child Being Reviewed
 - Others as Deemed Appropriate
 - Committee on Preschool Special Education
 - Chairperson – Linda Jackowski
 - Designee authorized to sign preschool STAC Forms – Linda Jackowski
 - Alternate Chairperson – Andrew Huszar
 - County Representative – As Appointed by the County – Lesley Monaco/ Pam Buchner
 - Evaluator of Child as Appropriate
 - Preschool Teacher or Provider as Appropriate
 - Parent Representative – Mary Bramer

10. AUTHORIZE SUPERINTENDENT OF SCHOOLS TO:

- certify payrolls
- approve attendance at conferences, conventions, workshops, etc. for all employees
- apply for special state and federal funds
- approve budget transfers up to \$15,000
- represent the district in matters pertaining to school breakfast/lunch/milk programs:

Resolved that the Galway CSD Board of Education delegates to the chief administrative officer the authority to act as its agent with regard to Galway CSD's participation in the National School Lunch/School Breakfast/Special Milk Programs and to enter into on its behalf all contracts and agreements associated with said participation.

11. OTHER ITEMS

- Establish mileage and meal reimbursement – the most current IRS rate
- Establish the following petty cash funds:
 - \$100 for the school lunch program, \$100 for the transportation department,
 - \$50 for the Business Office
- Continue to purchase the following Bonds:
 - \$1,000,000 bond for the Tax Collector and the District Treasurer
 - \$500,000 bond for the Deputy District Treasurer
 - \$50,000 bond for the Student Activities Accounts Treasurer
- Establish the following hourly pay rates:

Substitute Teacher Aide	\$ 8.50
Substitute Cafeteria	\$ 8.86
Substitute Monitor	\$ 8.50
Substitute Bus Driver	\$16.01
Substitute School Secretary	\$14.00
Substitute Secretary to CSO	\$18.00
Substitute Custodian/Cleaner	\$11.11
Substitute Automotive Repairer	\$14.00
Substitute Nurse	\$14.00
Instructional Tutor	\$22.00
Certified Substitute Teacher	\$92.00/full day

Establish custodial and vehicle driver rates for school-related and non-school related user groups: Non-School Groups - Custodian Rate \$25/hour (2 hour minimum)
Driver Rate - \$20/hour
- Establish mileage rate for bus user groups \$1.15/mile
- Re-adopt all Policies and Code of Ethics in effect during the last school year for the next school year.
- Resolved that the Board of Education of the Galway Central School District adopt the District's free and reduced price meal or special milk policy statement for the next school year which sets forth the conditions that the school must follow in order to participate in this program.
- Establish 2013-2014 food prices as follows (same as last year):

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.30	\$2.05
Jr/Sr High School	\$1.55	\$2.20
Adults	\$2.20 (Includes Tax)	\$3.95 (Includes Tax)
	<u>Milk</u>	<u>Ice Cream</u>
Students	\$.55	\$.85
Adults	\$.65	\$.85

12. PUBLIC COMMENT

13. ADJOURNMENT

Public Comment Procedure

The Board of Education recognizes the privilege of all citizens in the Galway Central School District to address the Board of Education concerning any item on the Board Meeting Agenda.

Toward this objective, the Board of Education includes two opportunities for public comment which are listed on each Board Meeting Agenda.

The Board of Education respectfully requests that all citizens addressing the Board during public comment recognize that inquiries or comments pertaining to students or personnel are confidential and cannot be brought up in public session for discussion.

The Board of Education will adhere to the following guidelines pertaining to public comments at Board Meetings:

1. Individuals who wish to address the Board must be recognized by the Board President before speaking.
2. Once recognized, the individual is to clearly state his or her name and address prior to speaking.
3. All comments must be addressed only to the Board President who will respond as he or she feels appropriate.
4. In order for the Board of Education to conduct its business in a timely and efficient manner, it may be necessary on occasion to restrict public comment to a period of time not to exceed five (5) minutes.